



FTA SECTION 5303 APPLICATION

This section will ask you to enter planning expense information for which you are requesting FTA 5303 funding. This section is divided into three different tabs: FTA Line Item, Program Schedules, and Attachments.

FTA LINE ITEM

Enter detailed list of expense items for which you are requesting FTA 5303 federal funding. Start by selecting “Add Expense Item”.

Expense Description

From the drop down list, select the applicable FTA expense category.

Description

Provide a short, but detailed description of the project for which the funds will be expended.

Total Amount

Enter the total cost amount of the project.

Federal Amount

Calculated field, multiplies the amount entered in Total Amount by 80%.

PROGRAM SCHEDULES

Project Schedule

Enter the start and end dates your planning funds will be expended.

Milestones/Events

Enter applicable milestones to denote progress in expending planning funds.

ATTACHMENTS

Uploading Files

This page is included to allow grantees to attach any documents that support their request for FTA 5303 planning funds. Multiple files may be saved under each section.

Please follow the directions to upload files, and make sure you select “upload” before moving on to the next file to be uploaded, or before you check the box for ‘Submission Certification’.

Submit the application only after you have determined there are no other changes needed and that it is final.