Grantees can perform all functions of the Grant Management module from the Manage My Grants link. See the screenshot on the next page. You can:

1. Use the icons in the Reimburse, Extension, Milestones, and Contract columns to perform these functions for specific projects. These icons will also show you the status of individual requests related to the specific project.

2. You can use the links for Reimbursement Requests, Contract Administration, Update Milestones, and Extension Requests on the left hand side of the page. If you use these links you must select the project. These links will show you the status of all requests for a specific function. For example, if you select the reimbursement requests link you will see the status of all reimbursement requests for all projects.

NOTE: See the Help Document for the related function for step by step instructions.

You can also:

- Filter your projects by Open, Executed, Closed, and Archived. Once you change the filter you must select the Refresh button.
- Sort your projects in ascending or descending order by selecting the Project, Description, Budget, Expenditures, Balance, or End Date titles.
- Projects that are 90 days or less away from their end date will be highlighted in red.
- You can select the expenditure amount link in the expenditure column to see the payment history. Alternatively, you can select the Payment History link to the left and select a specific project.